



# ORCB Reports & OneStop Navigation

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# Oil Remediation and Compliance Bureau



SRCIS -Spill Response & Complaint Investigation  
FMS- Oil Fund Administration  
Library- Data Management



OCS- UST & AST Compliance & Permitting  
PRS- Petroleum Contamination Investigation & Remediation

# Site Assessment Reports

## **Storage Tank Closure Assessments**

- UST Closure Reports
- AST Closure Reports

## **Spill Response Assessments**

- Initial Response Action Report

## **Remediation Assessments**

- Groundwater Quality Assessments
- Initial Site Characterizations
- Site Investigations
- Groundwater Monitoring Permit Reports



# UST/AST Closure Reporting

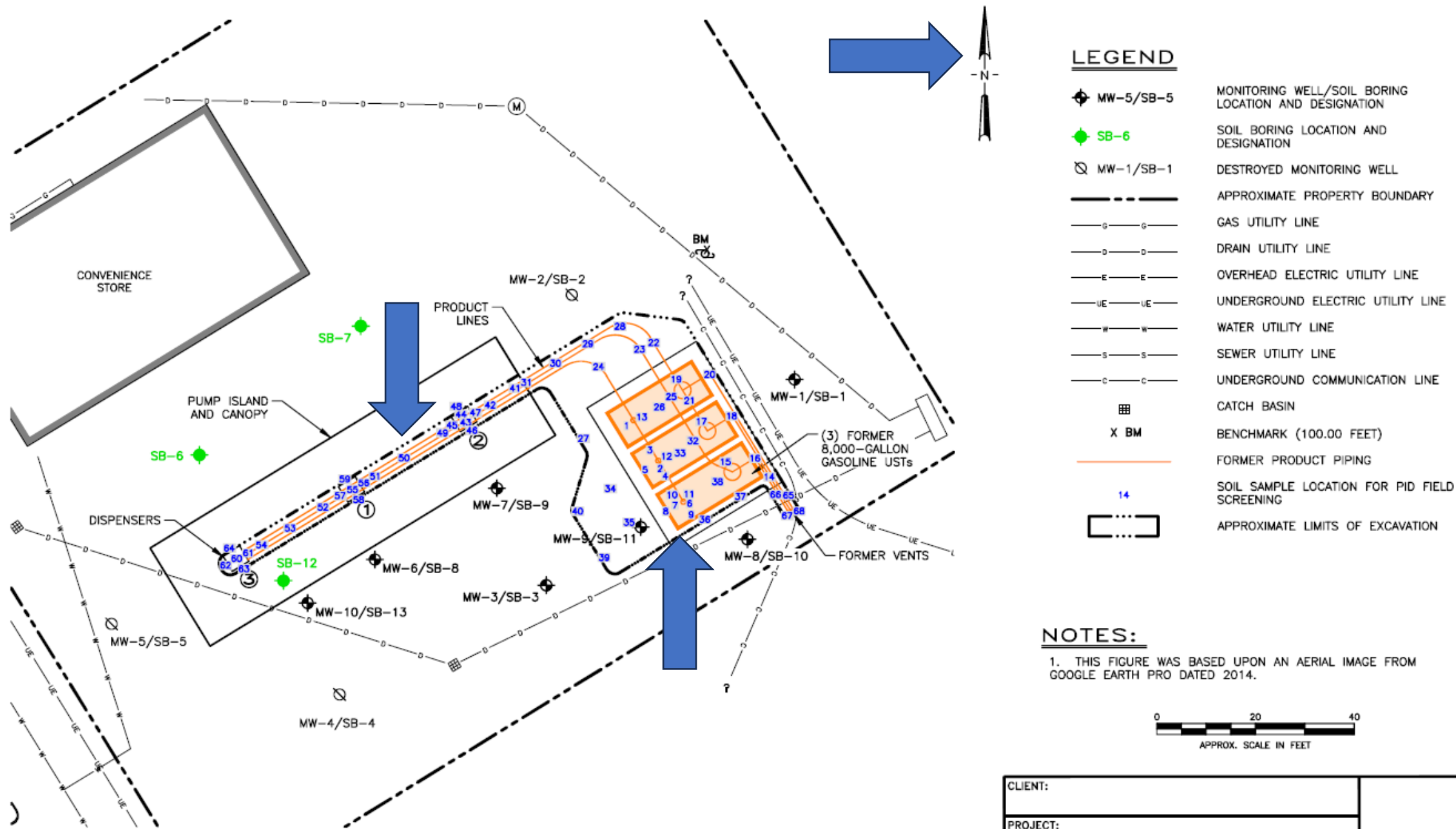


## **UST - Env-OR 408.10 - Permanent Closure; Closure Report;**

- Required for any full UST system closure, piping closure, or sump closure
- Submitted within 30 days of samples being taken

## **AST - Env-OR 308.02 – Site Assessment After Removal**

- Required when contact with the ground and no secondary containment; or
- Evidence of a release has been observed
- Otherwise, submittal of AST registration form within 30 days

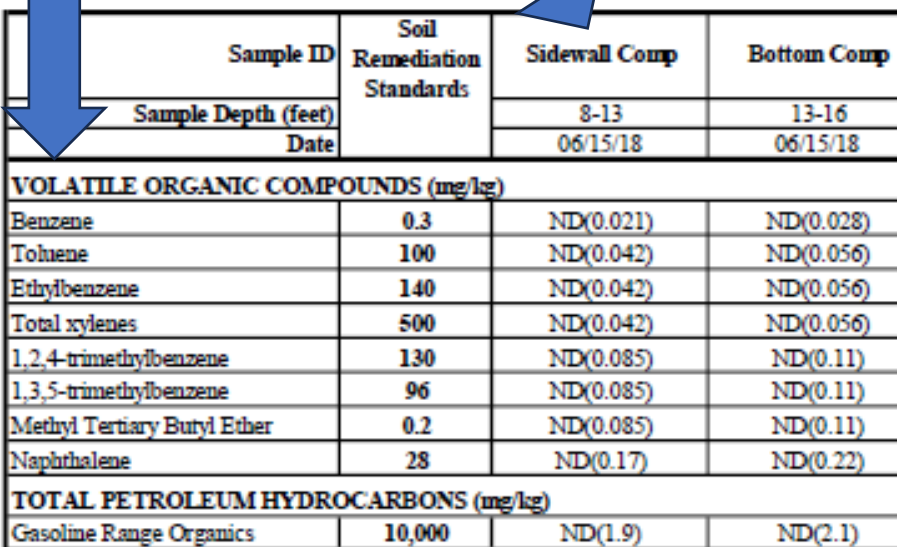


CLIENT:			
PROJECT:			
TITLE: UST CLOSURE SAMPLE LOCATION PLAN			
DESIGNED:	DRAWN:	CHECKED:	APPROVED:



Sample I.D.	Sample Depth (feet)	PID Reading (ppm)	Laboratory Analytical Sample Collected	Note
Underground Storage Tank Screening Samples				
1	2	<1		beneath fill bucket
2	2	647.2		
2	3	11.2		base of fill riser
3	3	<1		
4	3	<1		
5	3	27.5		top of tank
6	2.5	1.8		beneath fill bucket
7	3	<1		near base of fill riser
8	2.5	2.1		
9	3	6.3		
10	3	7.2		
11	3	1		beneath historical phase 2 vent pipe "T"
11	13-14	18	Bottom Comp (13-16')	UST excavation bottom
12	3	<1		beneath historical phase 2 vent piping
13	3	3.0		
14	3	<1		beneath vent piping
15	3	2.4		beneath product piping at sump
16	3	3.4		beneath vent elbow
16	8-10	2		eastern sidewall of UST excavation
16	11-13	2.2		
17	3	3.6		beneath product piping at sump
18	8-10	2.1	Sidewall Comp (8-13')	eastern sidewall of ust excavation
18	3	3.2		beneath vent elbow
19	3	3.4		beneath product piping at sump
20	3	3.2		beneath vent elbow
20	10-12	1		eastern sidewall of ust excavation
21	3	1.6		beneath product piping at sump
22	4-5	<1		beneath product piping
23	8-10	3.9		northern sidewall of UST excavation
24	8-10	2.0	Sidewall Comp (8-13')	northern sidewall of UST excavation
25	13-14	3		UST excavation bottom
26	15-16	3.1	Bottom Comp (13-16')	UST excavation bottom
27	10-13	8.9	Sidewall Comp (8-13')	western sidewall of UST excavation
28	3-4	<1	Piping Comp 1 (3-4')	sandy fill beneath product piping
29	3-4	3.9	Piping Comp 1 (3-4')	
30	3-4	1.8	Piping Comp 1 (3-4')	
31	3-4	1	Piping Comp 1 (3-4')	
32	12-14	3.9		UST excavation bottom
33	12-14	22.8		

**TABLE 2**  
**SUMMARY OF UST CLOSURE SOIL SAMPLE ANALYTICAL RESULTS**



Sample ID	Soil Remediation Standards	Sidewall Comp	Bottom Comp	West Sidewall	Piping Comp 1	Piping Comp 2	Dispenser 1	Dispenser 2	Dispenser 3	Dispenser 3 Sidewalls
Sample Depth (feet)		8-13	13-16	13	3-4	2.5-3.5	4-5.5	4-6	9	7-7.5
Date		06/15/18	06/15/18	06/15/18	06/14/18	07/05/18	07/05/18	07/05/18	07/05/18	07/05/18
<b>VOLATILE ORGANIC COMPOUNDS (mg/kg)</b>										
Benzene	0.3	ND(0.021)	ND(0.028)	ND(0.03)	ND(0.02)	ND(0.02)	ND(0.022)	ND(0.021)	ND(0.024)	ND(0.021)
Toluene	100	ND(0.042)	ND(0.056)	ND(0.06)	ND(0.04)	ND(0.039)	ND(0.045)	ND(0.043)	ND(0.049)	0.054
Ethylbenzene	140	ND(0.042)	ND(0.056)	ND(0.06)	ND(0.04)	ND(0.039)	ND(0.045)	ND(0.043)	ND(0.049)	ND(0.042)
Total xylenes	500	ND(0.042)	ND(0.056)	ND(0.06)	ND(0.04)	ND(0.039)	ND(0.045)	ND(0.043)	ND(0.049)	ND(0.042)
1,2,4-trimethylbenzene	130	ND(0.085)	ND(0.11)	ND(0.12)	ND(0.08)	ND(0.078)	ND(0.09)	ND(0.086)	ND(0.098)	ND(0.084)
1,3,5-trimethylbenzene	96	ND(0.085)	ND(0.11)	ND(0.12)	ND(0.08)	ND(0.078)	ND(0.09)	ND(0.086)	ND(0.098)	ND(0.084)
Methyl Tertiary Butyl Ether	0.2	ND(0.085)	ND(0.11)	ND(0.12)	ND(0.08)	ND(0.078)	ND(0.09)	ND(0.086)	ND(0.098)	ND(0.084)
Naphthalene	28	ND(0.17)	ND(0.22)	ND(0.24)	ND(0.16)	ND(0.16)	ND(0.18)	ND(0.17)	ND(0.2)	ND(0.17)
<b>TOTAL PETROLEUM HYDROCARBONS (mg/kg)</b>										
Gasoline Range Organics	10,000	ND(1.9)	ND(2.1)	ND(2.2)	ND(1.9)	ND(1.9)	ND(2.1)	ND(2)	500	ND(2)

**NOTES:**

1. New Hampshire Department of Environmental Services Soil Remediation Standards (SRS) from Env-Or 600.
2. mg/kg = milligrams per kilogram (parts per million).
3. ND(x) = constituent not detected above laboratory practical quantitation limit (shown in parentheses).
4. Volatile organic compounds were analyzed by United States Environmental Protection Agency (USEPA) Method 8260C.
5. Total petroleum hydrocarbons were analyzed by USEPA Method 8015.
6. NHDES revised the naphthalene SRS from 5 mg/kg to 28 mg/kg during September 2018.

# Initial Response Action (IRA) Report

- Required by Env-Or 605.06
- Consists of a Two-Page IRA Form and required attachments
- Due within 30 days of completing an emergency or initial response action
- Detailed instructions are included on the IRA Form template.
- IRA Form is available on the NHDES Website under the Spill Response tab.





LOCATION:

MANCHESTER, NEW HAMPSHIRE

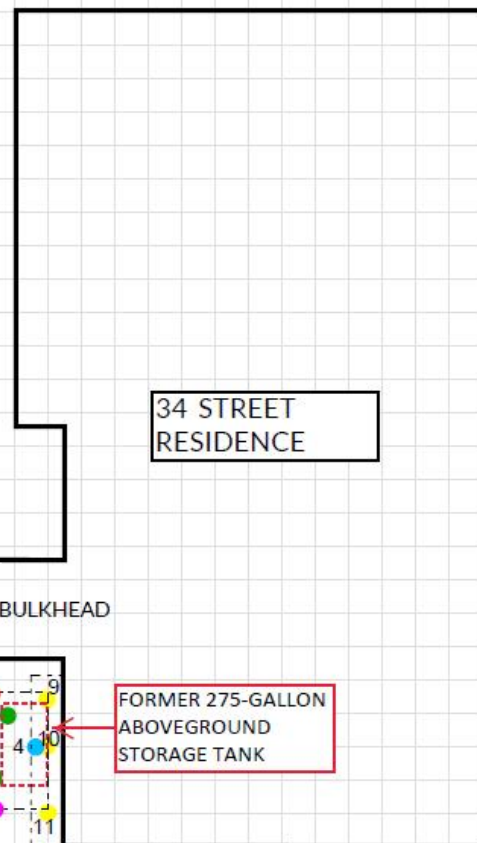
CHECKED BY: BDK

FIGURE #: 1

## LEGEND

## SOIL SAMPLES

- PIT CENTER BOTTOM
- SIDEWALL NE
- SIDEWALL NW
- SIDEWALL S COMP
- COMP 1
- COMP 2
- COMP 3

FEBRUARY 18, 2022  
SOIL EXCAVATIONFORMER 275-GALLON  
ABOVEGROUND  
STORAGE TANKAPRIL 26-27, 2022  
SOIL EXCAVATION

STREET

TABLE 1  
SOIL SAMPLE FIELD SCREENING DATA  
ANALYTICAL RESULTS  
B RESIDENCE  
STREET  
MANCHESTER, NEW HAMPSHIRE  
NHDES #2022000000

PID Screening ID	Date	Sample Depth (feet)	PID Reading (ppm)	Sample ID (laboratory analysis)
1	2/18/2022	3	11.9	Pit Center Bottom (3-4')
2	2/18/2022	3	52.1	
3	2/18/2022	4	--	
4	2/18/2022	2-3	97.4	Sidewall NE (2-3')
5	2/18/2022	2-3	111	Sidewall NW (2-3')
6	2/18/2022	1	10	Sidewall S Comp
7	2/18/2022	2	32.9	
8	2/18/2022	3	--	
9	4/27/2022	1.5	2.2	Comp 1
10	4/27/2022	1.5	1.1	
11	4/27/2022	1.5	<1	
12	4/27/2022	1.5	34.8	Comp 2
13	4/27/2022	1.25	2.6	
14	4/27/2022	1	1.6	
15	4/27/2022	0.5	<1	Comp 3
16	4/27/2022	0.25	<1	
17	4/27/2022	0.25	9.9	
18	4/27/2022	0.25	1.4	
19	4/27/2022	0.25	5.0	

## NOTES:

1. Field screening performed with a photoionization detector (PID) programmed to report readings in parts per million (ppm) and adjusted to reference a benzene correction factor.
2. Only endpoint screening measurements and samples are shown.
3. -- = sample not screened with PID (included in composite sample for laboratory analysis only).
4. Samples were collected for laboratory analysis of volatile organic compounds (VOCs) by the United States Environmental Protection Agency (USEPA) Method 8260D, polycyclic aromatic hydrocarbons (PAHs) by USEPA Method 8270E, and total petroleum hydrocarbons (TPH) as diesel-range organics (DRO) by USEPA Method 8015M.
5. Color shading in Sample ID column corresponds with sample location markers shown on Figure 2.

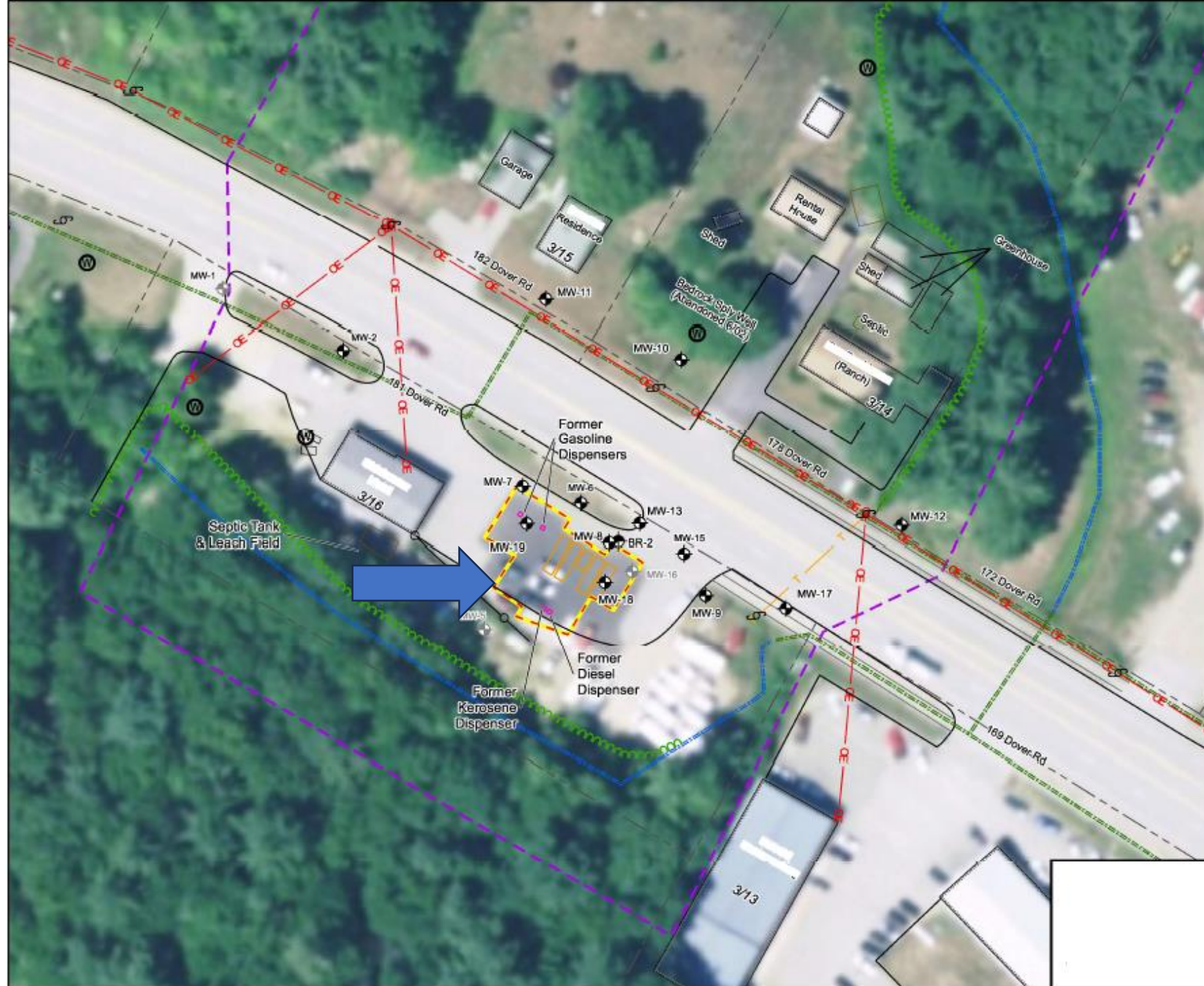
# Groundwater Investigation Reports

- Initial Site Characterizations Env-Or 605.07
- Site Investigations Env-Or 606
- Groundwater Monitoring Permit Reports Env-Or 607
- Groundwater Quality Assessments









### Notes:

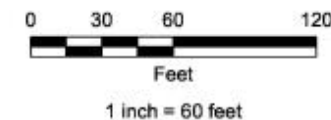
1. This site sketch was developed from a site plan supplied by the former site owner, site observations by **Nobis Engineering, Inc.**, and Chichester assessor's tax maps. Aerial photograph from NH GRANIT web map service, 2016.

2. Overburden and bedrock monitoring wells MW-12 and BR-2, respectively, were installed by New Hampshire Boring on February 9-10, 2004, under the observation of **Nobis Engineering, Inc.** Monitoring wells MW-16 and MW-17 were installed by New Hampshire Boring, Inc. on January 21, 2013 under the observation of **Nobis Engineering, Inc.** MW-18 and MW-19 were installed November 5, 2015 by Eastern Analytical, Inc. under the observation of **Nobis Engineering, Inc.**

3. Locations and site features depicted hereon are approximate and given for illustrative purposes only.

### Legend

	Monitoring Well		Edge of Wooded Area
	Bedrock Monitoring Well		Culvert
	Decommissioned or Destroyed Monitoring Well		Surface Water
	Water Supply Well		Property Lines
	Pole		GMZ
	Overhead Electric		2015 Excavation Area
	Overhead Telecommunications Line		Former Fuel Dispenser
	Buildings		Former Underground Storage Tank
	Edge of Pavement		3/14 Map/Lot
	Sidewalk		
	Fenceline		



**FIGURE 2**

SITE SKETCH

NEW HAMPSHIRE  
NHDES SITE

DATE: NOVEMBER 2022

**Table 2**  
**Summary of Groundwater Analyses**  
 1000010005 | LUST Project No. 10001  
 Manchester, NH  
 NHDES Site No. 1000010005 | LUST Project No. 10001

NHDES Groundwater Standards		Benzene	Toluene	Ethylbenzene	Xylenes (Total)	MtBE	tBA	Naphthalene	Isopropylbenzene	n-Butylbenzene	sec-Butylbenzene	tert-Butylbenzene	p-Isopropyltoluene	n-Propylbenzene	1,2,4 Trimethylbenzene	1,3,5 Trimethylbenzene
AGQS		5	1,000	700	10,000	13	40	100	800	260	260	260	260	260	330	330
RCMP GW-2		2,900	50,000	1,500	17,000	2,600	ns	1,700	ns	ns	ns	ns	ns	ns	1,300	ns
MW-10	6/1/2012	<0.8	<5.0	<2.0	2.1	180	2,100	<4.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0
	10/1/2012	<0.8	<2.0	4.6	<6.0	130	3,800	7.2	2.6	<2.0	<2.0	<2.0	<2.0	3.3	2.2	4.0
	5/9/2014	<1.0	<10	<10	<20	65	1,200	<20	<10	<10	<10	<10	<10	<10	<10	<10
	10/6/2014	<4.0	<10	<10	<30	40	1,200	<20	<10	<10	<10	<10	<10	<10	<10	<10
	10/28/2015	<4.0	<10	<10	<30	31	1,300	<20	<10	<10	<10	<10	<10	<10	<10	<10
	10/3/2016	<0.8	<2.0	<2.0	<6.0	1.4	47	<4.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0
	10/16/2017	<0.8	<2.0	<2.0	<6.0	3.0	93	<4.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0	<2.0
	10/3/2018	<0.9	<0.5	<0.6	<3.0	6.0	220	<5	<0.6	<0.8	<0.5	<0.5	<0.5	<0.7	<2.5	<0.5
	10/15/2019	<1.0	<1.0	<1.0	<1.0	2.6	63	<1.0	<1.0	<1.0	<1.0	<1.0	<1.0	<1.0	<1.0	<1.0
	10/20/2020	<0.5	<0.5	<0.5	<1.5	2.9	50	<0.8	<0.5	<0.5	<0.5	<0.5	<0.5	<0.5	<5.0	<0.5
	10/7/2021	<1	<1	<1	<2	<1	<1	<2	<1	<1	<1	<1	<1	<1	<1	<1

- Notes:
1. Concentrations are reported in parts per billion (ppb). Bold figures are exceedances of applicable standards.
  2. "-" indicates that parameter was not detected, "<" indicates that the parameter was not detected at the specified detection limit. "ns" indicates that no standard is currently established for the parameter. "na" indicates that the parameter was not analyzed or reported.
  3. Monitoring was performed by Nobilis Group® on the dates indicated.
  4. The analyses prior to 2021 were performed by Nelson Analytical Lab (formerly Aquarian Analytical, Inc.) of Manchester, New Hampshire. Samples collected in 1997 were analyzed per EPA Method 8260 for VOCs. Samples collected in 1998 were analyzed per EPA Method 8020 + naphthalene + MtBE for volatile organic compounds (VOCs). Samples collected August 30, 2000 and after were analyzed per EPA Method 8260B. Analyses in 2021 were performed by Eastern Analytical of Concord, NH per EPA Method 8260C.
  5. Ambient Groundwater Quality Standards (AGQS) are referenced to Env-01000 "Contaminated Site Management" most recently revised on January 1, 2021. The GW-2 standards are referenced in the NHDES Risk Characterization and Management Policy, most recently revised September 2018.
  6. Data for wells that have been decommissioned may be reviewed in submittals through December 2014.





# Onestop Navigation

Nicole Gianunzio

ORCB Library Section Supervisor



# Searching OneStop

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NHDES ONESTOP ➔



OneStop - Search

Any DES Interest Id:

NHDES is working to make all of our online documents fully accessible. If you have any problems accessing a particular file, please contact us and we will make the necessary accommodations. If you have any questions about using this site, please contact us. Click the OneStop Contact button in the menu bar above for contact information.

Areas of Interest

General Areas of Interest:

If you are unsure which Specific Areas of Interest you want, try selecting a General Area of Interest. This will select all the Specific Areas that apply.

Specific Areas of Interest

<input type="checkbox"/> Aboveground Storage Tank	<input type="checkbox"/> Air Stationary Source	<input type="checkbox"/> Alteration of Terrain Permit	<input type="checkbox"/> Asbestos Disposal Site (Inactive)	<input type="checkbox"/> Auto Salvage Yard
<input type="checkbox"/> Beaches	<input type="checkbox"/> Bottled Water Site	<input type="checkbox"/> Groundwater Discharge Site	<input type="checkbox"/> Hazardous Waste Generator	<input type="checkbox"/> Initial Response Spill
<input type="checkbox"/> Public Pools/Spas	<input type="checkbox"/> Public Water System	<input type="checkbox"/> Registered Water User	<input type="checkbox"/> Remediation Site	<input type="checkbox"/> Solid Waste Facility
<input type="checkbox"/> Underground Storage Tank	<input type="checkbox"/> Water Well			

Before hitting the Enter key, if you have checked specific area(s) of interest, you may want to scroll down to check other Interest Specific Criteria you can search on.

☒ Include other interests found at location(s)  ☐ Return only results that exist in ALL selected areas of interest

Location

Town/City:

Name:

Address:

County:

# Onestop Data





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Business and Community

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Permits, Rules and Regulatory

Resource Center

## Repairing Storm Damage in a Wetland

Many culverts and roads have been damaged in the recent storm events. Any emergency work to repair this damage needs to be reported to NHDES if it is in a wetland area.

[DETAILS ON EMERGENCY AUTHORIZATION >](#)

### How Can We Help You Today?

I want to.....

select an option



Helpful Links

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# OneStop Navigation



## Searching OneStop

Explore the many documents, permits, data and reports on our OneStop database.

**NHDES ONESTOP >**

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- [Waste Division Reports and Service Provider Listing](#)





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Tuesday, Aug. 8, 2023

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The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**  
**Waste Management Division Submittal Requirements**  
April 2023

In an effort to improve public access and security of documents and reduce the use of paper, the New Hampshire Department of Environmental Services (NHDES) Waste Management Division (WMD) strongly encourages the electronic submittal of documents to OneStop. Submittal of documents in an electronic format, while preferred, is voluntary. The guidelines below are minimum requirements for accepting both electronic and paper copy submittals. Submittals that do not meet these minimum requirements will not be accepted beginning March 1, 2021.

**Electronic Submittals must be properly oriented and include:**

- **Appropriate Cover Sheet:** All documents submitted to NHDES' WMD shall include a [Report Cover Sheet](#), which provides important site information including the site name, site number, project number and town as listed in the OneStop database.
- If the submittal is associated with an existing Groundwater Management Permit, in addition to the "Report Cover Sheet," Permittees are required to also include a [Groundwater Monitoring Report Cover Sheet](#).
- **PE/PG Stamp:** Review the [NHDES Document Professional Stamp Requirements](#) to help determine if a PE/PG Stamp is required. Stamp to be placed on the Report Cover Sheet. It is recommended that all documents containing a stamped are protected/locked to protect the integrity of the stamp and its user.
- **Bookmarks:** Links that represent a page in the document are required for all main headings and sub-headings.
- **Page Thumbnails:** Miniature previews of each page are required for each page.
- **Adobe Electronic Signature:** An Adobe electronic signature or equivalent verifying the identity of the sender and the integrity of the document is required for any document with a PE/PG stamp.
  - One Adobe electronic signature for the entire document. To be placed on the Report Cover Sheet.

**Example: Adobe Electronic Signature**



- Sections of the report that are prepared in an electronic format by a subcontractor may have an Adobe electronic signature verifying the integrity of that section (Example: laboratory data sheets compiled in an electronic format by the laboratory).

- **Electronic Signature Verification:**
    - When uploading reports/documents to the WMD through OneStop; the only documents that must include an Adobe digital signature are those documents that require a PE or PG stamp. When uploading a submittal with an electronic signature, a Site Remediation Representative may need to call or email to verify the serial number located on the signature certificate.
  - **Software Requirements for electronic submittals:**
    - Shall be in Adobe Acrobat 5.0 or newer or equivalent.
    - Diagrams or drawings may be submitted in AutoCAD with a .dwg format (only with Adobe 5.0).
    - Only one continuous .pdf file per site shall be accepted.
  - **Electronic Submittal Procedure:**
    - Apply for credentials and Log into [Onestop Data Provider](#).
- \*\*\*All new users must be approved prior to submitting documentation.

**CD submittals:**

- If electronic upload to OneStop is not possible, CD submittals are acceptable. All requirements of an electronic submittal described above apply. Please address all CD submittals to the attention of Tina Clark at the address below.

**If you elect not to submit reports electronically and opt for paper reports, use the following procedures:**

- **Appropriate Cover Sheet:** All documents submitted to NHDES' WMD shall include a [Report Cover Sheet](#), which provides important site information including the site name, site number, project number and town as listed in the OneStop database.
- If the submittal is associated with an existing Groundwater Management Permit, in addition to the "Report Cover Sheet," Permittees are required to also include a [Groundwater Monitoring Report Cover Sheet](#).
- **PE/PG Stamp:** Review the *Stamping Requirement Table* to determine if a PE/PG Stamp is required.
- The pages in the documents submitted must meet size restrictions. No sheet of paper larger than 11"x17" may be included in the report.
- Text color shall be black.
- The report shall be unbound and without hole punches.
- Do not shade over text and numbers.
- Eliminate all blank pages.
- All attachments must contain the NHDES site number, project number, report title and report date.
- Submit one original report.

# Submittal Requirements



- **Appropriate Cover Sheet:** All documents submitted to NHDES' WMD shall include a [Report Cover Sheet](#), which provides important site information including the site name, site number, project number and town as listed in the OneStop database.
- If the submittal is associated with an existing Groundwater Management Permit, in addition to the "Report Cover Sheet," Permittees are required to also include a [Groundwater Monitoring Report Cover Sheet](#).
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## Upload Reports/Documents for the Waste Management Division

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This page provides the ability to transmit digital documents to NHDES in accordance with RSA 294-E, Uniform Electronic Transactions Act.

Documents must be in PDF format; allowable upload size is 300MB.

**Please enter a Site Number and then press [Tab] key:**

Site Number:

Site Name:

Project No./Facility ID No.:

Document Title:

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Do you wish to receive a copy of your file, attached to your confirmation email?

- ☒ No  
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Upload

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If you have questions or concerns about Document Uploads, please contact Nicole Gianunzio ([Nicole.P.Gianunzio@des.nh.gov](mailto:Nicole.P.Gianunzio@des.nh.gov)) or Tina Clark ([Tina.A.Clark@des.nh.gov](mailto:Tina.A.Clark@des.nh.gov)).



Dear WILLIAM HASTINGS:

This email will act as a receipt for your file submitted on 06/21/2023 at 06:30:06 to NHDES. The attached file is a copy of the one you submitted. It has a CheckSum associated with it. A Checksum is a way of maintaining data integrity between what was submitted and what was uploaded to our database.

WMD Upload File : [WGH\_TEST\_DOCUMENT.pdf] CheckSum = 40-0F-C4-8F-4D-0E-1C-43-6B-EC-50-A1-18-BF-63-52

Site Number: 199501010

Site Name: BERLIN FISH HATCHERY

Project Number: 0113616 UNDERGROUND STORAGE TANK 11/20/2017

File: WGH TEST DOC

You can open the file and review it. However, if you save it, the CheckSum will be invalidated. Simply close the file and the CheckSum will be preserved.

If you have any questions, please contact me.

Thank you,

Tina Clark

New Hampshire Department of Environmental Services

Ph: (603) 271-7379

Email: [Tina.A.Clark@des.nh.gov](mailto:Tina.A.Clark@des.nh.gov)

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This is an automated response from the New Hampshire Department of Environmental Services OneStop Data Retrieval/Data Provider Application. If you believe that you have received this email in error, please contact Tina Clark at the address shown above.

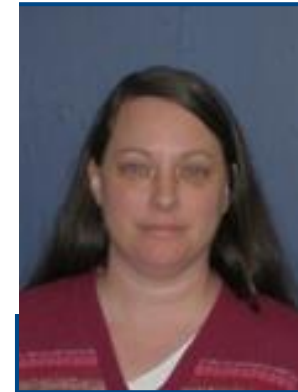




- Missing Cover Sheet(s)
- Missing PE/PG Stamp
- Missing electronic signature  
(only required for documents with PE/PG stamp)
- Missing or inaccurate information



# Common Mistakes



# We are here to help!

If you have questions or concerns about Document Uploads, please contact Nicole Gianunzio ([Nicole.P.Gianunzio@des.nh.gov](mailto:Nicole.P.Gianunzio@des.nh.gov)) or Tina Clark ([Tina.A.Clark@des.nh.gov](mailto:Tina.A.Clark@des.nh.gov)).

# Questions??

